

WARRINGTON TOWNSHIP
Minutes of a Regular Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Wednesday, July 19, 2023, 7:00 PM

Presiding: Supervisor Jason Weaver, Chairman
Supervisor Ed Mattos
Supervisor John Dockery
Supervisor Michael Saylor

Absent: Supervisor Zachary Fickes, Co-Chairman

Staff Present: Attorney Brian Linsenbach, Township Solicitor
Terry Myers, Township Engineer
Renee Robison, Township Manager and Secretary

The meeting was opened with the Pledge to the Flag.

Supervisor Weaver opened the meeting.

Minutes. **Motion** made by Supervisor Dockery and seconded by Supervisor Mattos to approve the minutes of the Regular Board of Supervisors meeting June 21, 2023. Motion passed unanimously. **Motion** made by Supervisor Saylor and seconded by Supervisor Dockery to approve the minutes from the Board of Supervisor’s meeting held May 30, 2023, regarding Zoning Ordinance Amendment/Zoning Map Change requested by Don-El Partnership. Motion passed unanimously.

EMERGENCY SERVICES REPORTS

Wellsville Fire Company. The Wellsville Fire Company report was previously sent to the Board of Supervisors. Sixteen incident calls for Warrington Township, and 31 incidents for all zones. There were 63 calls for the year and 186 incidents for all zones for the year.

Penn State Health Life Lion EMS, LLC. The report for May was 25 total dispatches for Warrington Township, 19 handled by Penn State Health Life Lion, LLC, and 6 were handled by a different agency. The report for June was 21 total dispatches for Warrington Township, 13 were handled by Penn State Health Life Lion, LLC, and 13 were handled by a different agency.

PRESENTATION – Comprehensive Fire Assessment Stude for Wellsville Fire Company - Scott Ryno

Supervisor Mattos recapped that previously the Wellsville Fire Company had asked for a significant increase in funding and he had asked Mr. Ryno for this study. This is Phase 2. He wanted to clarify that the Township is involved because the Board of Supervisors has to ensure fire protection for Warrington Township and it is their responsibility to get that done. No decisions will be made tonight. Mr. Ryno commended the Township and the Fire Company for their hard work with this study.

Mr. Ryno noted that fire services, in general, are in various states of disrepair. The fire company will need additional assistance to hire drivers during the week and this is not a unique problem to Wellsville. The goal is to hire part-time drivers Monday through Friday, 7 a.m.-5 p.m. Call volume does factor into it. He stated, “What are you willing to pay for what you are going to get, and what can the budget and community support”.

He looked at the finances, equipment, the facility, and fund raising and noted that the Fire Company puts a lot of hours into fundraising. Volunteerism isn't what it used to be and they are being asked to do multiple jobs.

It was noted that mutual aid is when there is a fire call and more help is needed from neighboring townships and they also would expect reciprocation but not all fire companies have fire police and if they do not, they rely on police departments.

Call volume for 2022: 367 calls for the year. Fire police calls were 170 and Carroll Township 113, calculating to .54 calls per day on average or less than 1 dispatched incident per day for 2022.

Current apparatus compliment:

- 1990 Brush Truck – 32 years
- 1997 Engine – 25 years
- 2003 Rescue – 19 years
- 2012 Tanker – 10 years

A new E-One Typhoon eMax Rescue Pumper is ordered to replace the current 2003 Rescue and the Fire Company did a great job selecting that. The Fire Company has a 5-year apparatus replacement plan. Mr. Dean Trump stated that the Fire Company just found out that the pump needs repaired and it will cost \$25,000 to fix it. The current fleet of fire/rescue suppression units is adequate for the Township.

Recommendations:

- 16 hours per day of coverage x 5 days per week resulting in a total cost of \$1,200.00 per week or \$62,400 per year + worker's compensation insurance for a total cost of \$89,216 per year
- \$245 per day over the course of a year for a combined volunteer and career staffed fire department to provide fire protection – personnel costs
- Future financial support for: apparatus replacement fund \$60,000; insurance premiums \$19,000; capital improvement (building and apparatus) \$15,000; and part-time career apparatus operators \$71,000 for a total of \$165,000 and Mr. Ryno feels this is a reasonable amount. He also stated that \$165,000 for Wellsville Fire Company is a start as expenses continue to rise.

Neighboring municipalities financial support was from Franklin Township, Dover Township, Franklinton Borough, Washington Township, Dillsburg Borough and Carroll Township.

Paid drivers are desperately needed during the daytime. The question was asked if it is a requirement for a CDL license to drive the fire trucks and it is not. The employee would need a driver's license and the Fire Chief's approval to drive. Strategic planning process:

- A recruitment and retention program should be established
- Leadership progression planning
- Financial planning
- Capital purchases (apparatus and facilities)
- Services that are provided to include standard of cover and future staffing models
- Discussion and collaboration with automatic and mutual aid partners.

Mr. Ryno stated he would continue to be available to help and Supervisor Mattos stated he appreciated that.

PUBLIC RECOGNITION – None at this time.

Planning Modules – Subdivisions – Land Development Plans

- a. 2022-05 Spring Meadows LDP (12/23/23)
- b. 2022-07 Rossville Commercial Property (5/26/23) EOT 8/23/23 - Monismith
- c. 2023-01 Old Mountain Rd., Mansfield 3-lot FSP (7/25/23)

B. Mr. William Pompeii asked for conditional approval pending what needs to be submitted to the Engineer. **Motion** was made by Supervisor Dockery and seconded by Supervisor Mattos. Motion passed unanimously.

C. Mr. Eric Swiger received updated plans today, but has not reviewed them. **Motion** was made by Supervisor Saylor and by Supervisor Dockery to reject the plan unless a request for a 90-day extension is received by July 25, 2023. Motion passed unanimously.

Engineer – Terry Myers

- 1. 2023 Street Maintenance – Contract #1- Decrease in contract price of -\$684.85 from E.K. Services, Inc., for edging and widening of Twin Lakes and Kralltown Road. **Motion** made by Supervisor Mattos and seconded by Supervisory Saylor to approve the decrease of \$684.85 to make the total contract \$90,522.12. Motion passed unanimously.
Application for payment from E.K. Services increased \$20,119.14 for extra work, making the total payment \$90,522.12. **Motion** made by Supervisor Mattos and seconded by Supervisor Saylor to approve the payment of \$90,522.12 to E.K. Services. Motion passed unanimously.
Contract #2 – Change Order No. 1 (-31,791.97) to remove Minebank Road from the seal coat list was approved at the June BOS meeting. 640 ft. needs to be added from Bumblebee N. toward Quaker Meeting Road for a cost of \$7,078.40 for seal coating. Mr. Myers is requesting this amount be approved with the Change Order forthcoming to make the contract \$148,978.20. **Motion** made by Supervisor Dockery and seconded by Supervisor Mattos to approve \$148,978.20 for Russell Standard Corp. Motion passed unanimously.
- 2. CDBG Municipal Office ADA Improvements – Plans submitted. The access door into the office can be replaced out of the contract. **Motion** was made by Supervisor Mattos and seconded by Supervisor Saylor to authorize Mr. Myers to advertise the bids for the CDBG ADA bathroom improvements. Motion passed unanimously.
- 3. Zeigler Road Culvert – Received quote from MJ Delp for concrete work. Requesting authorization not to exceed \$18,000 to re-build on both sides of Zeigler Road. **Motion** made by Supervisor Mattos and seconded by Supervisor Saylor to authorize the contractor MJ Delp not to exceed \$18,000. Motion passed unanimously. Mike Deardorff stated they were bringing the barricades July 20th and the last pour of concrete is supposed to be August 18th and Northern school starts August 21. Blacktop will still have to be poured at least during the first week of school. Mr. Myers stated he might have the opportunity to accelerate the schedule. Supervisor Weaver also has to sign temporary easement agreements. **Motion** made by Supervisor Mattos and seconded by Supervisor Dockery to authorize the Chair’s signature for the temporary easements. Motion passed unanimously.
- 4. Rosstown Road Park Sewage Planning – Need letter from Sewer Plant Authority stating capping the amount for the collection system. No resolution of this yet. The question was asked if the trail can be finished. It was noted that it seems that part of the trail is in wetlands. This will have to be reviewed.

BUSINESS AND STAFF REPORTS

Manager’s Report

- a. DCNR Grant for Playground – still in the planning stage with the architect. The total for this project is \$150,000. \$70,000 is a DCNR Grant with \$40,000 match, and \$40,000 from the 2022 Marcellus Shale Legacy Funds.

- b. Alternate Planning Commission Member payments – **Motion** was made by Supervisor Mattos and seconded by Supervisor Saylor to pay the Planning Commission Alternate Member, Mr. Benjamin Lance, for any meeting he is attending and participating in. Motion passed unanimously. This will be tabled regarding the Zoning Hearing Alternate Member.
- c. Projector and screen to the Wellsville Fire Company – **Motion** made by Supervisor Weaver and seconded by Supervisor Dockery to donate the projector and screen from the meeting room to the Wellsville Fire Company. Motion passed unanimously.
- d. Payments by Credit Card and Facebook – Warrington Township will soon have the ability to process credit card payments. There is now an official Warrington Township Facebook page.
- e. Recycling Grant – the 2023 Recycling Grant has already been submitted.

Review Budget

Treasurer’s Report – **Motion** made by Supervisor Dockery and seconded by Supervisor Mattos to approve the Total Expenses in the Treasurer’s Report of \$249,613.62. Motion passed unanimously.

Road Crew

1. Both chassis are at Lancaster Truck Bodies to outfit the trucks.
2. Kodiak – Municibid – there has been one bid for the Kodiak truck and bidding starts at \$9,000.
3. Backhoe has been delivered to Warrington Township.
4. Broom attachment – has been ordered.
5. Projects – milling/tar and chipping – this will start the week of July 24, 2023.
6. Zeigler Road – schedule is on course.
7. Co-Stars Salt Contract – required salt for the contract 2022-2023 has been delivered.

Code Enforcement – Eric Swiger

1. Monthly Report - The report was distributed and there were no questions.
2. Ag Security – **Motion** made by Supervisor Dockery and seconded by Supervisor Saylor to adopt and approve the Agricultural Security Area proposal with additions and modifications proposed by Dale L. Bentz and Sondra L. Bentz, Parcel 49-MD-11. Motion passed unanimously.
3. Bowhunter’s Bash – a permit was not required for this event being held August 11-12, 2023. There will be a fair amount of traffic and Mr. Moody wanted to know if Zeigler Road could be closed. The schedule for street maintenance already has this road being closed at that time.
- 4.

Solicitor’s Report – Attorney Linsenbach

1. Comcast Cable TV –in negotiations. Still following up regarding Broadband access.
2. Trash Contract – Draft bid proposal distributed to the Board of Supervisors. Language for the contractor to provide mobile carts with wheels has been added. Motion made by Supervisor Saylor and seconded by Supervisor Dockery to approve the bidding specs and to advertise.

Supervisors

- Supervisor Mattos stated that he thought Budget Workshops should be started in August.. He also wants to make sure that the Board of Supervisors are following the 2nd Class Township Code regarding the Capital Reserve Fund. **Motion** made by Supervisor Saylor and seconded by Supervisor Weaver to schedule the first Budget Workshop for August 9, 2023, at 7:00 p.m. with a 2-hour time limit. Motion passed unanimously. The agenda for this meeting will include the dates for the rest of the year for Budget meetings.

Committee Reports

1. Road Crew Committee – Discussed previously.
2. Wellsville Fire Company – Discussed previously.
3. Trash Committee – Discussed previously.
4. Building Committee – No updates.

Review To-Do List

ADJOURNMENT

Motion made by Supervisor Fickes and seconded by Supervisor Dockery to adjourn the meeting at 9:52 p.m.
Motion passed unanimously.

Secretary