

WARRINGTON TOWNSHIP  
RESOLUTION NO. 2023-01

(Revised 4/94) (Revised 1/95) (Revised 1/04) (Revised 1/07) (Revised 1/96) (Revised 1/97)  
(Revised 3/04) (Revised 1/08) (Revised 1/98) (Revised 1/99) (Revised 6/04) (Revised 3/08)  
(Revised 6/99) (Revised 1/00) (Revised 1/05) (Revised 8/08) (Revised 1/01) (Revised 3/01)  
(Revised 9/05) (Revised 1/09) (Revised 2/02) (Revised 1/03) (Revised 10/05) (Revised 2/09)  
(Revised 1/10) (Revised 4/10) (Revised 1/11) (Revised 2/11) (Revised 7/11) (Revised 1/12)  
(Revised 1/13) (Revised 2/13) (Revised 1/14) (Revised 1/15) (Revised 3/15) (Revised 1/16)  
(Revised 1/17) (Revised 3/17) (Revised 1/18) (Revised 5/18) (Revised 1/19) (Revised 3/19)  
(Revised 1/20) (Revised 1/21) (Revised 1/22) (Revised 1/23)

BE IT RESOLVED by the Board of Supervisors of Warrington Township, York County, Pennsylvania, that the following scheduled charges hereby established for review of Subdivision and Land Development Plans and engineering details; inspections of required improvements during installation; inspections of the site for conformance of survey; preparation costs of estimates of required improvements during installation, final inspection for completion of installation of required improvements; and any legal services necessary for the processing of the Subdivision or Land Development Plan, all of which costs are reimbursable to the Township pursuant to Section 805 of the Warrington Township Subdivision and Land Development Ordinance.

1. **DRIVEWAY PERMITS** Pursuant to Ordinance No. 91-4, an ordinance regulating, among other things, the issuance of permits for driveways, the fee for the issuance of permits pursuant to Section IV of the Ordinance is **\$100.00**. The Driveway Permit Fee includes a driveway permit application inspection and a final inspection. Any additional inspections will be billed to the property owner at the rate charged by the Township Engineer.
2. **JUNKYARD LICENSES** Pursuant to Ordinance No. 89-1, as amended by Ordinance No. 90-2, regulating in part the licensing of junkyards and the costs therefore, the initial application fee and all subsequent renewals fee pursuant to the Junkyard Ordinance are to be tendered at the time of the original application, and shall be in an amount of **\$300.00**. Consistent therewith, Resolution 89-1 is hereby repealed.
3. **MOBILE HOME PARK PERMITS** Pursuant to Ordinance No. 81-2, regulating in part the licensing of mobile home parks and the renewals fee pursuant to the Mobile Home Park Ordinance are to be tendered at the time of the original application, and shall be in an amount of **\$25.00 per mobile home**. Consistent therewith, Resolution 88-1 is hereby repealed.
4. **DEMOLITION PERMITS** Pursuant to Ordinance 91-1, being the Warrington Township Zoning Ordinance, regulating the issuance of permits for the demolition of structures, and Section 804, establishing fees for such permits by resolution, the fee for the issuance of a demolition permit, is the sum of **\$5.50**. Demolition of structures is regulated under the Uniform Construction Code and therefore will include an additional surcharge for the PA Department of Community and Economic Development of **\$4.50** per permit issued.

5. **SEPTIC PERMITS** Pursuant to Ordinance 84-7, as amended by Ordinance 86-5, being the Township Sewage Enforcement Ordinance, pursuant to Section IV of the Ordinance, the fees charged by the Township Sewage Enforcement Officer for the Township of Warrington, including but not limited to probe tests, percolation tests, permit review, visits to site evaluation, final inspections and planning module review, will be paid by the applicant to the Township pursuant to the fees as set forth below.

<u>Full application</u>		
Probe Test	\$ 65.00	
Perc Test	170.00	
Permit application & issuance	65.00	
Administrative fee	50.00	
1 <sup>st</sup> inspection	65.00	
2 <sup>nd</sup> inspection	65.00	
Final inspection	<u>65.00</u>	
Total Septic test	\$545.00	
Full App for 2 tests (alternate site)	\$780.00	(Full + 2 <sup>nd</sup> Probe & Perc)

<u>Major Repair</u> (tank replacement, drainfield repair, etc.)		
Permit application & issuance	\$ 65.00	
Administrative fee	50.00	
1 <sup>st</sup> inspection	65.00	
2 <sup>nd</sup> inspection	65.00	
Final inspection	<u>65.00</u>	
	\$310.00	

Minor Repair or Alterations Permit	\$150.00	(Permit & 1 inspection)
Labor for all other work – per hour	\$ 60.00	
Escrow for holding tank installation	\$1,200.00	
Minor repair includes issue permit & 1 inspection	\$ 150.00	
(Reconnect Fee, alteration, baffle repair)		

6. **ZONING ORDINANCE FEES** Pursuant to Ordinance 91-1 amended 2022-01, being the Warrington Township Zoning Ordinance and Section 804 of the ordinance concerning the establishment by resolution of fees for all applications, permits, or appeals provided by the ordinance; the following fees are established:
- A. **ZONING HEARING** For an appeal from the decision of the Zoning Officer under Section 805 of the ordinance, the sum of **\$750.00**.
- B. **ZONING ORDINANCE AMENDMENT** For a hearing on an amendment to the Zoning Ordinance pursuant to Section 803, such hearing requested by petition, or otherwise, by a property owner, the sum of **\$1,500.00**.
7. **USE CERTIFICATE (All but Cellular)** For the issuance of a Use Certificate (Zoning Permit) under Section 802 of the ordinance, the sum of **\$30.00**.
- A. **Cellular Tower Modifications**: Pursuant to terms set forth under Act 191 (the “Wireless Broadband Collocation Act”) and the limitations on both the applicant and Warrington Township as set forth therein and incorporated herein by reference, a fee of Two-Hundred Fifty Dollars (**\$250.00**) shall be charged for the processing of any application for the collocation of any wireless support structure or the modification of any wireless telecommunications facility, as defined under Act 191, and the issuance of a permit in response to said application.

8. **SUBDIVISION FEES** At the time of the filing of either a Preliminary Subdivision Plan or Final Subdivision Plan; or the filing of a Preliminary Land Development Plan, or Final Land Development Plan, the Sub-divider or Land Developer shall pay to the Township as a **basic filing fee**, which will be deposited in a non-interest bearing account, to be held in escrow, against to which is to be charged those costs reimbursable to the Township pursuant to Section 805 of the Warrington Township Subdivision and Land Development Ordinance, as set forth hereafter in this Resolution, pursuant to the following schedule:

- A. For a residential subdivision of **three or fewer lots**, the sum of **\$300.00 plus \$75.00** per lot.
- B. For a residential subdivision of more than **three lots but fewer than ten lots**, the sum of **\$550.00 plus \$50.00** per lot.
- C. For a residential subdivision in **excess of ten lots**, or for any **commercial land development**, the sum of **\$580.00 plus \$75.00** per lot.

All costs associated with the plan will be billed to the developer by the Township upon completion of each review phase. No building permits shall be issued nor shall subdivision or land development plans be recorded for any parcel of land for which fees are outstanding.

Verification of the deed recording, including date and place recorded, shall be submitted to the Township within ninety (90) days of the date of plan recording unless an extension is granted by the Board of Supervisors. A check in the amount of **\$250.00** will be held in escrow to be used if necessary, until a new deed of consolidation is received by the Township.

- 9. In each case, **the basic filing fee shall not be refundable after the filing of the plan, and shall be paid upon each circumstance in which any Sub-divider or Land Developer files a Preliminary Development Plan, or a Final Land Development Plan.** The basic filing fee is to be paid upon the filing of any of these plans, notwithstanding that a Sub-divider or Land Developer had previously paid a basic filing fee in connection with a prior submission. A copy of the current Warrington Township Schedule of Fees is posted in the Township office.
- 10. In addition to the above stated Township fees, **fees will be collected by the Township to pay the York County Planning Commission services.** Those charges shall be based upon the current fee schedule, and shall be posted at a conspicuous location in the Township Building. A copy of the current York County Planning Commission Schedule of Fees is posted in the Township office.
- 11. The Township shall be entitled to charge to any Sub-divider or Land Developer who submits a Preliminary or Final Subdivision or Land Development Plan, plan review, site inspection, improvement inspection and other services performed by the **Township engineer**, in connection with that plan, equal to the amount which the Township is invoiced by its review Engineer.
- 12. Subdivision Plan review, site inspection, improvement inspection and other services performed by the **Zoning Officer** will be billed at **\$30.00** per hour.
- 13. Plan review and other services performed by the **Township Solicitor**, will be billed at **\$175.00** per hour.

14. **RECREATION FEES** The Recreation Plan amendment to the Comprehensive Plan has been prepared in accordance with the PA Municipalities Planning Code. The Recreation Fee set October 19, 2005, is **\$1,000** per proposed dwelling unit in a subdivision plan or **\$1,000** for any non-residential lot in a land development plan, in lieu of dedication of land. The amount of land required for this purpose will not exceed 0.025 acre of land for each lot on the final plan.
15. The fee schedule as set forth in this resolution is intended to defray the actual cost of the administration and processing of the plan by the Township. As stated in Section 805 of the Subdivision and Land Development Ordinance, those costs as set forth in paragraphs 5 and 6, will be billed to the Developer or Sub-divider by the Township upon completion of each review phase. No building permit shall be issued nor shall subdivision or land development plans be approved for any tract or land for which fees as outlined above are not paid. All application fees and all subsequent renewal fees as set forth in this Resolution are to be tendered at the time of the original application. The Township has the right to provide notice to all applicants when an escrow account is drawn below \$500. The applicant shall then have 10 days from the date of a written notice to reestablish an amount equal to the initial deposit. Until the amount is reestablished, review of the plans shall cease. The Township Engineer may recommend that the Board of Supervisors reduce the fee.
16. **NSF CHECK** For the reimbursement of an Insufficient Funds Check, the sum of the original check plus a **\$40.00** fee to recover expenses.
17. **OPEN RECORDS POLICY** Pursuant to Resolution 2008-08, Open Records Policy, fees will be imposed at the following rates: The Township shall follow the fee schedule developed by the Pennsylvania Office of Open Records, available at <http://openrecords.state.pa.us> , to include but not limited to: **Copies at \$.25** per page and Certification of a Record at **\$5.00 per record** (not including notarization or other allowable fees.)
18. **ELECTED TAX COLLECTOR FEES.** Tax Collector Tax Certification fee of **\$20.00** will be charged for request of tax information for real estate in Warrington Township. The tax collector may charge the taxpayer **\$1.00** to return an incorrect check and **\$5.00** to send a duplicate tax bill.
19. **YORK ADAMS TAX BUREAU SCHEDULE OF COSTS TO PROVIDE NOTICES OF DELINQUENCY OR TO COLLECT DELINQUENT TAXES.**

Individual Earned Income Tax.

Non-filing individual taxpayer delinquency notices:

1. First delinquent notice(each notice)	\$ 5.00
2. Second delinquent notice (each notice)	\$ 10.00
3. Preparation of Criminal Complaint	\$ 20.00
4. Preparation of re-filing Criminal Complaint due to non-compliance	\$ 40.00

Unpaid individual earned income tax:

1. First non-payment notice(each notice)	\$ 5.00
2. Second non-payment notice(each notice)	\$ 10.00
3. Payment schedule fee	\$ 20.00
4. Wage attachment	\$ 40.00

Actual costs incurred  
plus \$20.00 preparation fee

6. Entering Judgment at the Office of the Prothonotary	Actual costs incurred plus \$75.00 preparation fee
7. Satisfaction of Judgment	Actual costs incurred plus \$25.00 preparation fee
Non-compliance with required quarterly individual Tax payments	\$ 5.00 per quarter \$ 20.00 per year
Cost to provide copies of filed tax returns or W-2s to taxpayers(current and next prior year)	\$ 5.00
(2 <sup>nd</sup> prior year and older)	\$ 10.00
<u>Delinquent Per Capita Tax(As applicable for year or designated tax period)</u>	
Non-filing tax return or support documentation delinquency notice:	
1. First delinquent notice(each notice)	\$ 5.00
2. Second delinquent notice(each notice)	\$ 10.00
3. Preparation of Criminal Complaint	\$ 20.00
4. Preparation of re-filing Criminal Complaint due to non-compliance	\$ 40.00
Unpaid taxes:	
1. First non-payment notice(each notice)	\$ 5.00
2. Second non-payment notice(each notice)	\$ 10.00
3. Payment schedule fee	\$ 20.00
4. Wage attachment	\$ 40.00
5. Suit in assumpsit or other appropriate remedy	Actual costs incurred plus \$20.00 preparation fee
6. Entering Judgment at the Office of the Prothonotary	Actual costs incurred plus \$75.00 preparation fee
7. Satisfaction of Judgment	Actual costs incurred plus \$25.00 preparation fee

20. **MILEAGE** The rate for reimbursement of mileage when private vehicles are used for Township business will be the fee set by the Internal Revenue Service that is currently **\$0.655**.
21. **NON UCC BUILDING PERMITS** Pursuant to Ordinance No. 85-2, an ordinance regulating, among other things, the issuance of building permits, and fees therefore, the cost of the issuance of a building permit is set at a minimum fee of **\$75.00**, beginning with \$1,000, plus \$2.00 for each \$1,000.00 of cost of the project in excess of \$10,000.00 of costs for buildings exempt from the Uniform Construction Code.
22. **BUILDING CODE (UNIFORM CONSTRUCTION CODE)** Permits and related fees are collected to cover the costs of permit applications, plans review, issuance of permits, required on-site inspections, Certificate of Occupancy, codes inspection and enforcement activities. The Estimated Value means the reasonable cost, as determined by the Building Code Official, of all services, labor, materials, and use of equipment entering into and necessary to the prosecution and completion of the work. The Building Code Official will use the following average square foot construction costs to compute and determine the cost of the Building Permit based on the estimated value of construction by multiplying per square foot construction cost by the total square footage of area for the proposed use.

**UCC PERMIT FEES**

New Residential Construction	\$7/\$1000 based on current ICC building valuation data
New Commercial Construction	\$7/\$1000 based on current ICC building valuation data
Additions	\$7/\$1000 based on current ICC building valuation data

<i>Minimum Fees-new home</i>	\$675.00
Decks	175.00
Mobile homes	175.00
Accessory structures	175.00
Residential Renovation/additions	\$175.00
Commercial Renovations/additions	\$200.00
Surcharge for PA Department of Community and Economic Development (collected on every building permit)	\$4.50
A Building Permit application fee will be collected at time application is made to Township. The application fee will be applied to the permit fee	\$75.00

The Building Inspector Fees follow. The Building Permit fees listed above are determined by the rates charged by the Building Inspector as follows.

**BUILDING INSPECTOR**

**RESIDENTIAL FEE SCHEDULE-Per Third party Building Inspector**

Residential Plan Review	\$110.00/hr
Residential Inspection	\$110.00/hr
Residential Electrical Inspection	\$110.00/hr
Residential Inspection Electrical Service cut in up to 200 Amps	\$120.00/hr
Hearings, Appeals and Township Meetings-preparation & appearance	\$100.00/hr
Zoning Investigation	\$90.00/hr
PA Certified Building Code Official ( <i>Administrative &amp;/OR Enforcement Action</i> )	\$100.00/hr
Clerical Services	\$60.00/hr
Mileage – no charge for work in the township)	IRS rate

New Single-Family Dwelling – Plan Review	
up to 3,000 square feet	\$340.00/ea
over 3,000 square feet	\$480.00/ea
over 6,000 square feet (Same as commercial)	\$500.00/ea

*Note: 10 required inspections at \$90 each, 1 Service Cut-in at \$100 each for new single-family*

Multiple Duplexes & Townhouses Plan Review of similar design	\$215.00/unit
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**COMMERCIAL FEE SCHEDULE**

Commercial Plan Review	\$140.00/hr
Commercial Inspection	\$140.00/hr
Commercial Electrical Inspection	\$145.00/hr
Commercial Inspection Electrical Service Cut-in	
up to 400 Amps	\$155.00/hr
up to 800 Amps	\$190.00/hr
up to 1200 Amps	\$270.00/hr
over 1200 Amps ( <i>Request for quotation</i> )	RFQ

Expedite Plan Review Fee:	RFQ
Monthly BCO Service Fee:	RFQ

**Building Code Board**

<b><u>of Appeals hearing</u></b> Hearing for appeals of the Building code official=s	
Determination on aspects of The Township Building Code	\$550.00

RESOLVED THIS   3   day of   January  , 2023.  
WARRINGTON TOWNSHIP  
BOARD OF SUPERVISORS