

WARRINGTON TOWNSHIP
Minutes of a Regular Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Monday, January 18, 2023, 7:00 PM

Presiding: Supervisor John Dockery
Supervisor Zachary Fickes
Supervisor Ed Mattos
Supervisor Michael Saylor
Supervisor Jason Weaver

Staff Present: Attorney Brian Linsenbach, Township Solicitor
Terry Myers, P.E., Township Engineer
Renee Robison, Township Manager and Secretary

The meeting was opened with the Pledge to the Flag.

Supervisor Weaver opened the meeting.

Minutes. Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to approve the minutes of the January 3, 2023, Re-organizational Meeting. Motion was made by Supervisor Dockery and seconded by Supervisor Saylor to approve the minutes of the Regular Board of Supervisors Meeting January 3, 2023.

Supervisor Weaver noted that there was an Executive Session January 3 and January 12, 2023, and that this meeting is being recorded.

EMERGENCY SERVICES REPORTS

Wellsville Fire Company. No update.

Penn State Health Life Lion EMS, LLC. The Board of Supervisors has this report and there were no questions.

PUBLIC RECOGNITION

Richard Conley, Yeager Road. Mr. Conley provided a handout to the Board of Supervisors and reported his continued alleged violations by the Warrington Hunt Club:

- The course is only to be 50 shots; Mr. Conley states the way it is advertised, someone could potentially utilize 200 shots.
- Maximum people – 50 per day. Mr. Conley feels they exceed this number of people.
- Keeping the noise level below 60 decibels.
- No new structures per the Farm and Natural Land Trust – Warrington Hunt Club had built a shed that contains golf carts.
- Not allowed to add or relocate stations – confusion regarding stations and fields.

- Report on the number of shooters should be given to Township – The Code Enforcement Officer, Mr. Eric Swiger, has not seen the report this year.
- Advertised as an event venue and there is a meal kitchen.

Mr. Swiger reported that he and Supervisor Dockery went to the Warrington Hunt Club and that nothing has changed from the caveat with the plan, but he is continuing to research the complaints, in addition to locating a Planning Committee letter to verify information from 2011. Mr. Conley acknowledged this has been going on since 2011.

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

2022-07 Rossville Commercial Property (1/26/23) – a letter for an extension of time until May 26, 2023, has been received. Motion was made by Supervisor Mattos and seconded by Supervisor Fickes to approve.

BUSINESS AND STAFF REPORTS

Solicitor's Report

1. Comcast Cable TV – nothing to report currently.
2. Vail Resorts – Amusement Tax – Attorney Linsenbach and Ben Lance met with the new manager, Ted McDowell, of Vail to discuss the reports and tax payments. If they have been over or under with their reimbursement of the Amusement tax, they have to reconcile that. Vail does plan on more summer activities.
3. Re-zoning Request and numerous ZHB Requests– Attorney Linsenbach is working with Eric Swiger on these.

Engineer

1. Crack Sealing –Zeigler Road, Carrol Street, Community Street, and Mt. Zion Road. Requests for Quotes will be needed and are ready to be distributed. Motion was made by Supervisor Mattos and seconded by Supervisor Fickes to agree with this.
2. 2023 Street Maintenance – It was discussed to seal coat and mill out Twin Lakes Road and Kralltown Road, instead of just seal coating. Poplar Road – Improvements added to 5-year maintenance plan, year 2024.
3. Rosstown Road Public Sewer Connection – Waiting for a letter from the Authority indicating that they have capacity in the conveyance system and treatment system that 1 EDU is available for connection of the Township Park Restrooms to the public sewer collection system.

There was a discussion regarding the stormwater runoff is out-of-date and our Ordinance is behind regarding stormwater discharge rate. Terry went through the process with DEP, who gave options to municipalities. In 2009, the County came up with an Ordinance that started with 500 square feet. The Board of Supervisors would like to see some newer ordinances. Terry will send this to the Board. MS4 Permit Requirements – Terry is handling with his own staff and will also share with the Planning Commission. He supports getting something more up-to-date.

Code Enforcement Officer

Mr. Swiger's report was available for this meeting. He is continuing to work on resolving issues with the Warrington Hunt Club as stated above. He noted that when a complain form is filed, he does not show the person's name making the complaint in his report. Also, if there is an ongoing complaint, that person does not have to fill out a form every time.

Mr. Swiger noted that the "tiny house" at 1220 Alpine Road cannot be rented until other issues are addressed.

Re-zoning hearing request – Squire Gratz Road.

Manager

1. DCNR Grant – Phase 2 – waiting for final executed agreement. Work is supposed to start in the spring.
Phase 3 – This grant was not awarded.

Supervisors

1. Personnel Issues – January 3 Re-Organizational Meeting – re-visit increases for Township employees. The pay schedule was created 2 years ago based on marketplace data. The 2023 pay schedule does not include the \$1.00 pay increase for part-time people. The previous mid-year increase for the Road Crew took them off the pay scale.

Motion was made by Supervisor Dockery to adopt this pay scale and seconded by Supervisor Fickes. Opposed by Supervisor Mattos.

Motion was made by Supervisor Saylor to increase the Road Crew's pay rate by 2%, and salary employees by 4%, seconded by Supervisor Fickes. Supervisor Dockery asked for clarification. Supervisor Saylor stated: Road crew 2%; Zoning Officer and Treasurer 4%; PT Office Employees \$1; and Park Employee \$19.95. Supervisor Dockery and Supervisor Mattos opposed.

Final Motion was made by Supervisor Weaver and seconded by Supervisor Mattos for a 4% increase for the Road Crew, Zoning Officer and Treasurer, \$1 increase for Part-time employees, and \$19.95/hour for the Park employee. Supervisor Dockery agreed. Supervisors Saylor and Fickes opposed.

It was mentioned that the pay scale should be updated for 2023 and the pay increases should be based on the Employee's Yearly Performance Evaluation.

Motion was made by Supervisor Mattos and seconded by Supervisor Fickes to appoint Stacy Wiseman-Zorbaugh to the Administrative Assistant position. Supervisor Saylor recused himself and Supervisor Dockery opposed.

2. To-Do List – Continuing to work on – separate document.
3. Road Crew Committee – Deferred to Mike Deardorff, Roadcrew Foreman. Still waiting for the parts for the Roller.
4. Wellsville Fire Company Report – previous report presented. Scott Ryno – Keystone Community Medical Services. Mr. Ryno summarized his report for a Comprehensive Fire Assessment Study for the Wellsville Fire Company. He did state that the fire company is doing a great job and there are multiple vehicles up for replacement. Fundraisers, donations, and fire taxes were discussed. It was noted that Franklinton is already on board, along with other municipalities and they want to see what Warrington Township will do. Any questions should be forwarded to Supervisor Mattos. In writing. This report is under review by the Board of Supervisors. It is also ok to share this report with other municipalities.
5. Trash Committee – the contract is expiring with Penn Waste. Bids went to vendors.
6. Building Committee – Bids have been received for the back entrance door. Motion was made by Supervisor Saylor and seconded by Supervisor Fickes to accept the bid from Gordian. Motion was made by Supervisor Mattos and seconded by Supervisor Fickes to accept the bid from Baker Door to replace the garage doors. Motion was made by Supervisor Mattos and seconded by Supervisor Fickes to accept the bid from BLM Construction for the tin and insulation for the garage. Motion was made by Supervisor Mattos and seconded by Supervisor Fickes to accept the bid from Handyside to replace the heating system in the garage.
7. Supervisor Saylor distributed a Requisition Form to the Board of Supervisors for their review.
8. Supervisor Weaver acknowledged that Margaret Prosser has resigned as of this date. He thanked her for her time with Warrington Township and stated she would be greatly missed.
9. Supervisor Weaver and Supervisor Mattos will be unable to attend the next meeting February 15. Supervisor Fickes will be running the meeting.

ACCOUNTS PAYABLE

Motion was made by Supervisor Mattos and seconded by Supervisor Saylor to approve General Fund accounts payable in the amount of \$43,344.91.

ADJOURNMENT

Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to adjourn the meeting. Motion carried.

The meeting was adjourned at 9:13 PM.

Township Secretary