

WARRINGTON TOWNSHIP
Minutes of the Re-organizational Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Monday, January 3, 2022, 6:00 PM

Supervisor John Dockery
Supervisor Zachary Fickes
Supervisor Ed Mattos
Supervisor Michael Saylor
Supervisor Jason Weaver

Staff Present: Rebecca Knaub-Bradshaw
 Cliff Tinsley, II

The meeting was opened with the Pledge to the Flag.

Supervisor John Dockery opened the meeting as Temporary Chairman of the Board. Supervisor Dockery accepted Oath's of Office from Michael Saylor and Ed Mattos and congratulated them on being elected to the office of Township Supervisor.

Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to appoint Supervisor Weaver as Chairman. Motion carried unanimously.

Motion was made by Supervisor Saylor and seconded by Supervisor Mattos to appoint Supervisor Fickes as Vice-Chairman. Motion carried unanimously.

Motion was made by Supervisor Saylor and seconded by Supervisor Dockery to appoint Rebecca Bradshaw as Township Manager, Secretary and Treasurer. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Mattos to appoint Cliff Tinsley, II as Codes Enforcement Officer, Zoning Officer and Building Codes Officer. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Saylor to appoint Approved Code Services as Alternate Building Codes Officer. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to appoint Jessica Fieldhouse, C. S. Davidson as Alternate Zoning Officer. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Saylor to appoint Stacie Gregory as Administrative Assistant. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Mattos to appoint Michael Deardorff as Road Foreman. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Dockery to appoint Martin Smith and Michael Coy to work on the Road Crew. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to appoint the firm of Stone, Wiley, & Linsench with Attorney Brian Linsench representing the Township as Solicitor. Supervisor Dockery said he thinks it is not a good idea to change attorneys in the midst of ordinance rewrites. Motion carried with Supervisor Dockery opposing.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to appoint the firm of C. S. Davidson Engineer, Inc. with Mr. Terry Myers representing Warrington Township as Engineer. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Fickes to appoint Mr. Gary Morrow as Sewage Enforcement Officer. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to appoint Mr. John Klinedinst, from C. S. Davidson Engineering, Inc. as Alternate Sewage Enforcement Officer. Motion carried unanimously.

Motion was made by Supervisor Saylor and seconded by Supervisor Dockery to appoint Marcy Renshaw as Act 511 Tax Collector at 5% commission. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to appoint Debbi Beitzel as Deputy Tax Collector. Motion carried unanimously.

Motion was made by Supervisor Mattos and seconded by Supervisor Saylor to appoint the York County SPCA and the Department of Agriculture Dog Warden to call for animal control. Motion carried unanimously.

Motion was made by Supervisor Dockery to appoint Robert Prosser as Vacancy Board Chairman. No second. Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to appoint Mr. Benjamin Lance as Vacancy Board Chairman. Motion carried with Supervisor Dockery opposing.

Motion was made by Supervisor Mattos and seconded by Supervisor Fickes to schedule Board of Supervisors meetings on the 1st and 3rd Wednesday at 7:00 PM each month in 2022. Motion carried unanimously.

Motion was made by Supervisor Mattos and seconded by Supervisor Dockery to establish mileage to be paid at the IRS rate of \$.585 per mile in 2022. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to retain Members 1st Credit Union as a Township depository. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to retain PLGIT as a Township depository. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to approve attendance, paid expenses, loss of pay and reimbursements allowed by Township Code, for eligible attendees to the PSATS State Conference. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Mattos to appoint Supervisor John Dockery as voting delegate for Warrington Township at the PSATS State Conference. Motion carried unanimously.

Motion was made by Supervisor Mattos and seconded by Supervisor Dockery to approve eligible officials and employees to attend the PSATS York County convention with expenses reimbursed. Motion carried unanimously.

Motion was made by Supervisor Saylor and seconded by Supervisor Dockery to approve all Supervisors to work with the road crew when needed. Motion carried unanimously.

Motion was made by Supervisor Mattos and seconded by Supervisor Dockery to set the Treasurer Bond at \$2,000,000. Motion carried unanimously.

Motion was made by Supervisor Mattos and seconded by Supervisor Saylor to re-appoint Mr. James Smedley to a 4-year term on the Township Planning Commission. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Dockery to schedule Township Planning Commission meetings for the 4th Wednesday of each month at 7:00 PM in 2022 with November to be scheduled separately due to Holidays. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Fickes to appoint Mr. Alvin Hayes to a 5-year term on the Township Zoning Hearing Board. Motion carried unanimously.

Motion was made by Supervisor Mattos and seconded by Supervisor Dockery to appoint Mr. Gregory Seifert as Alternate Member of the Zoning Hearing Board. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to appoint Attorney Scott Harper, S. Harper Law, LLC as Zoning Hearing Board Solicitor. Motion carried unanimously.

Motion was made by Supervisor Mattos and seconded by Supervisor Weaver to schedule Township Zoning Hearing Board meetings for the 1st Thursday of each month at 7:00 PM in 2022 as needed. Motion carried.

Motion was made by Supervisor Mattos and seconded by Supervisor Dockery to approve Resolution 2022-01 Fee Resolution adjusted with revisions to establish fees to be charged in 2022. Motion carried unanimously.

Motion was made by Supervisor Saylor and seconded by Supervisor Dockery to approve the Township Policy and Procedure Manual as established November 19, 2014 and revised on 2/5/2020. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to appoint the firm of Smith, Elliott & Kearns, Certified Public Accountants, to audit the Township books for 2022. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor Saylor to appoint Supervisor Dockery to a seat on the Wellsville Municipal Authority. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Mattos to appoint Mr. Tim Hildebrand, with Northern Emergency Management Agency as the Warrington Township Emergency Management Coordinator. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor Dockery to appoint Approved Code Services as 3rd Party Building Inspector. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to appoint Stacie Gregory as Open Records Officer. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor Mattos to appoint Mr. Paul Christophel, Mr. Dean Trump and Supervisor John Dockery as Northern York EMS Advisory Committee representatives for Warrington Township to. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor Mattos to appoint Mr. John Dockery as Warrington Township representative to the York-Adams Tax Bureau and the TCC. Motion carried unanimously.

Motion was made by Supervisor Saylor and seconded by Supervisor Dockery to appoint Supervisor Mattos as Warrington Township alternate representative to the York-Adams Tax Bureau and the TCC. Motion carried unanimously.

Motion was made by Supervisor Fickes and seconded by Supervisor Mattos to appoint Mrs. Lisa Sechrist to the open position of Township Auditor left by her son Matthew Sechrist. Motion carried unanimously.

Motion was made by Supervisor Dockery and seconded by Supervisor Mattos to appoint Mr. Thomas Hawkins to the open position of Township Auditor that was unfilled during the 2021 Election. Motion carried unanimously.

Discussion regarding Re-organization ended.

Minutes of the Regular Meeting of the Board of Supervisors begin.

Presiding: Supervisor Jason Weaver, Chairman
Supervisor John Dockery
Supervisor Zachary Fickes
Supervisor Ed Mattos
Supervisor Michael Saylor

Staff Present: Mr. Cliff Tinsley, II
Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

Minutes. Motion was made by Supervisor Fickes and seconded by Supervisor Mattos to approve the minutes of the December 15, 2021 meeting. Motion carried unanimously. Supervisor Weaver asked if invoices for the JD210 tractor will be received from Reubin Derstine on a monthly basis.

EMERGENCY SERVICES REPORTS

Wellsville Fire Company. The Fire Company responded to 11 calls in Warrington Township during the month of December 2021.

Penn State Health Life Lion EMS, LLC. The preliminary estimate of total dispatches in Warrington Township for the month of November was 28. Twenty four were handled by the Northern York Division of Penn State Health Life Lion EMS and four were handled by other agencies.

PUBLIC RECOGNITION

None

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

None

BUSINESS AND STAFF REPORTS

Zoning Ordinance rewrite. Supervisor Dockery said if there are no questions or changes he approves the Ordinance as it is presented. Supervisor Mattos seconded. Motion carried. Motion was made by Supervisor Dockery and seconded by Supervisor Fickes to forward the proposed Zoning Ordinance to the York County Planning Commission for their review. Motion carried unanimously. Supervisor Weaver said to send a digital copy to Patti McCandless.

Comprehensive Plan. Motion was made by Supervisor Dockery and seconded by Supervisor Fickes to approve the addition of Agland Preservation and seven map inserts that were prepared by the consultant to the Comprehensive Plan and send them to the York County Planning Commission for their review. Motion carried unanimously.

Official Zoning Map. Motion was made by Supervisor Fickes and seconded by Supervisor Saylor to approve a map change from Village Residential to Village Commercial for the Craig Weaver and the Benjamin Koppenhaver properties that are taxed by Wellsville Borough but have property in Warrington Township. Motion carried unanimously.

Subdivision and Land Development Ordinance. This Ordinance requires changes to be made to be consistent with the Comprehensive Plan and the Zoning Ordinance. The Board will wait until these two documents are adopted.

ACCOUNTS PAYABLE

Motion was made by Supervisor Fickes and seconded by Supervisor Mattos to approve General Fund accounts payable in the amount of \$47,532.26, Recreation Fund accounts payable in the amount of \$1,192.55 and State Liquid Fuels accounts payable in the amount of \$630.02. Motion carried unanimously.

ADJOURNMENT

Motion was made by Supervisor Dockery and seconded by Supervisor Fickes to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:30 PM.

Township Secretary