

WARRINGTON TOWNSHIP
Minutes of a Special Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Wednesday, November 10, 2021, 6:00 PM

Presiding: Supervisor John Dockery, Chairman
Supervisor George DeFrain
Supervisor Zachary Fickes
Supervisor Thomas Hawkins
Supervisor Jason Weaver

Staff Present: Cliff Tinsley, Zoning and Codes Enforcement Officer
Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

The purpose of this special meeting was to prepare the 2022 Warrington Township Budget. The following was discussed.

PUBLIC RECOGNITION

Wellsville Fire Company. Mr. Dean Trump, Fire Police Captain, Mrs. Sandra Brown, President and Mr. Larry Anderson, Fire Chief. Sandra Brown gave the Board a letter stating the Fire Company needs from last year's budget. She said last year they had major repairs to plumbing, sewer and septic system. A commercial refrigerator needed replaced. She said the Fire Company holds six annual fundraisers.

Dean Trump gave the Board a Priority Sheet showing current needs and future needs. The current needs estimate is \$73,250.00. Some of the items are: Cook shack ventilation, French fryer, WiFi, water heaters, lighting and speaker project and replace two furnaces. Future needs are estimated at \$1,088,170.00 and include a new truck to be ordered in 2022, paid drivers, and outside lighting.

Mr. Anderson submitted a proposal to the Board regarding staffing a crew of 2 personnel with staggered starting times. A pay rate of \$15.00 per hour with employment by Wellsville Borough so they could be covered by their Workers Compensation was suggested. Total estimated cost for weekday staffing per year would be \$151,616.00. Using 2010 census figures there are 4638 residents in Warrington Township. Annual donations made by the Warrington Township General Fund, not including the donations made by individuals living within the Township during the annual membership drive, is now contributing \$37,775 annually not including Fire Relief funding from homeowner's insurance that was \$25,565.00 in 2021. Mr. Anderson suggested that a .25 mil tax on property values would increase the Fire Company funding to \$82,361.

BUSINESS

2022 Budget. Motion was made by Supervisor Fickes to raise the rate to reserve the pavilions in the Municipal Park from \$50.00 to \$75.00 for a resident and from \$75.00 to \$100.00 for a non-resident. Motion carried with Supervisor DeFrain opposing. Rental of the new pavilion will begin June 1, 2022.

Pay increases. Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to approve increasing full-time employee wages using the fifteen year GS Model pay scale that was prepared for the Board of Supervisors using the PSATS Salary Survey prepared and first used for the 2021 budget. Supervisor Hawkins said the scale moves each employee up by one year at an average of 2.2% increase and proposes an additional 2% cost of living increase. Motion carried unanimously.

2021 contributions. Motion was made by Supervisor Weaver and seconded by Supervisor Fickes to disburse the contributions budgeted in 2021. Motion carried unanimously. The Dillsburg and Annie Sterline Libraries - \$500 each; The Dillsburg and Redland Senior Centers - \$1,000 each; and the Wellsville Fire Company - \$30,000.

Code Enforcement. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to increase the Code Enforcement/Building Code Official to Step 3 instead of Step 2 of the pay scale due to his experience from past positions he’s held, plus the 2% cost of living adjustment. Motion carried unanimously.

Spring and fall cleanup. Supervisor Dockery said he would like to reinstitute Spring and Fall cleanup now that COVID is not so much of an issue and the Township has received COVID funding from the Commonwealth. Supervisor Elect Michael Saylor suggested that Spring and Fall cleanup could be reinstated as a fundraiser for the Wellsville Fire Company. Fire Company personnel and other volunteers could work the cleanup and a possible fee of \$20.00 could be established and given to the Fire Company as a donation.

Park Maintenance employee. Motion was made by Supervisor Dockery and seconded by Supervisor Hawkins to increase the part-time park maintenance employee from \$16.50 to \$16.83 per hour. Motion carried unanimously.

In lieu of health insurance benefit. Motion was made by Supervisor Dockery and seconded by Supervisor Hawkins to set the in-lieu of health insurance rate at \$100 per pay. Motion carried unanimously.

The following 2022 Budget figures were discussed:

CAPITAL RESERVE FUND

Revenue

12/31/21 Funds available	\$437,400.00
2022 Interest	<u>200.00</u>
Total anticipated Revenue funds	\$437,600.00

Available for budget

Total available for capital purchases	\$350,000.00
Remaining funds 12/31/22	<u>87,600.00</u>
	\$437,600.00

STATE LIQUID FUELS FUND

Revenue

2022 Interest	\$ 50.00
2022 Liquid Fuels Funding	281,131.00
Total 2021 end of year funds available to budget	<u>61,000.00</u>
Total anticipated Revenue funds	\$342,181.00

<u>Available for budget</u>	
Diesel Fuel, Salt, Anti-skid, stone, asphalt	\$ 62,000.00
Capital Purchases	30,000.00
Traffic Signal, Line Painting	75,000.00
Highway Maintenance and Construction	<u>170,000.00</u>
	\$337,000.00
Remaining funds 12/31/2022	<u>5,181.00</u>
	\$342,181.00

GENERAL FUND

Revenue

Taxes	\$1,041,100.00
Licenses & Fines	26,700.00
Interest	695.00
Intergovernmental reimbursement	356,290.00
Permits	86,500.00
Miscellaneous revenue	34,650.00
Funds anticipated available – 12/31/2021	<u>1,600,000.00</u>
Total 2022 funds available for budget	\$3,145,935.00

Available for budget

Legislative Expenses	\$ 352,992.00
Fire & ambulance	79,000.00
Zoning, Planning	103,701.00
Emergency Management, Health, Welfare	17,550.00
Roads	712,550.00
Parks, recreation, community	44,900.00
Commercial insurance	20,000.00
Employees, benefits	<u>215,242.00</u>
Total budgeted expenses	\$1,545,935.00
Anticipated remaining funds 12/31/2022	<u>1,600,000.00</u>
	\$3,145,935.00

Motion was made by Supervisor Hawkins and seconded by Supervisor Fickes to approve the 2022 proposed General Fund budget. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve the 2022 proposed Liquid Fuels budget. Motion was made by Supervisor Fickes and seconded by Supervisor Hawkins to approve the 2022 proposed Capital Reserve budget. Motion carried unanimously.

Michael Saylor, Supervisor Elect. Mr. Saylor proposed forming a committee to review the Wellsville Fire Company approval.

ADJOURNMENT

Motion was made by Supervisor DeFrain and seconded by Supervisor Fickes to adjourn the meeting. Motion carried.

The meeting was adjourned at 10:40 PM.

Township Secretary