

WARRINGTON TOWNSHIP
Minutes of a Regular Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Wednesday, October 6, 2021, 7:00 PM

Presiding: Supervisor John Dockery, Chairman
Supervisor George DeFrain
Supervisor Zachary Fickes
Supervisor Thomas Hawkins
Supervisor Jason Weaver

Staff Present: Attorney Donald Hoyt, Township Solicitor
Cliff Tinsley, Zoning and Codes Enforcement Officer
Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

The meeting was opened with the Pledge to the Flag.

Minutes. Motion was made by Supervisor Hawkins and seconded by Supervisor Fickes to approve the minutes of the September 15, 2021 meeting. Motion carried unanimously.

EMERGENCY SERVICES REPORTS

Wellsville Fire Company. The Fire Company reported responding to 17 calls in Warrington Township during the month of September. Total calls in responded to by the Fire Company Warrington Township year to date is 99.

Penn State Health Life Lion. The ambulance reported responding to 42 calls in Warrington Township during the month of August, 2021. Of those, 38 were handled by Penn State Health Life Lion and four were handled by an outside agency.

PUBLIC RECOGNITION

William Bisset, Old York Road. Mr. Bisset asked if the Township has had any updates on Penn DOT lowering the speed on Old York Road. He said he contacted Northern School District and asked them to get involved. A copy of a letter was received from Representative Dawn Keefer requesting Penn DOT to lower the speed.

Keith Saltsburg, Warrington Hunt Club. Mr. Saltsburg requested approval for two special shoots he has scheduled. He's unsure of the number of people who will attend until the day of the shoot but he estimated 35 to 70 participants each time. He has scheduled A G Mauro for a shoot in October and The Northern Polar Bear Foundation for a shoot in November. Motion was made by Supervisor Weaver and seconded by Supervisor Fickes to approve the two special shoots as required by the Zoning Hearing Board. Motion carried unanimously.

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

None

BUSINESS AND STAFF REPORTS

Solicitor

Zoning Ordinance changes. Items the Solicitor is working on include: 1. Standards for Solar Energy Systems; Wireless Communications, Driveway Permits and Short Term Rentals (Airbnb). The discussion included the Zoning Officer who questioned why the Planning Commission requested these Sections to be removed from the Zoning Ordinance. Mr. Kotz, Planning Commission member, said that because these items are evolving, changes might need to be made frequently and it is easier to change a stand-alone ordinance than a Zoning Ordinance. The Board of Supervisors had asked the Zoning Officer to prepare a document regarding short term rental units for their review. He requested a committee of two Board members and two Planning Commission members so that he can get an idea of what they would like to see. Supervisor Fickes and Supervisor Weaver volunteered to meet with a committee. The Zoning Officer also suggested that the Solicitor review the fence requirements with him. He would like to see a revision to the fence section to clarify permitting requirements.

Supervisor Dockery said the Zoning Ordinance will be under study until all the items are discussed and brought to a conclusion.

Codes Enforcement – Zoning

C. S. Davidson Permitting Program. The Permit Officer said he was impressed with the Permit Manager program that was demonstrated to him by C. S. Davidson Project Manager, Jordan Good. C. S. Davidson has been developing the program since 2017 and supplies it to 16 municipalities. A second program called CSDatum is used to track and collect data related to infrastructure within the Township.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve the purchase of the C. S. Davidson Permit Manager and CSDatum programs. Mr. Len Kotz asked how much both programs will cost. A proposal was submitted based on the meeting with the Township Permit Officer. Access to the permitting program is billed through a lump sum invoice of \$16,000.00. One year after installation and annually after that, a lump sum invoice for \$1,850.00 will be sent for subscription renewal. If preferred, the initial installation fee can be spread over three years upon request. The three-year option is: Year 1-\$6,000; year 2-\$5,000 plus annual subscription = \$6,850; year 3-\$5,000 plus annual subscription = \$6,850 and year 4-\$0 setup plus \$1,850 annual subscription = \$1,850. The CSDatum program costs \$2,400 per year. Motion carried unanimously.

Office – Manager

Foreign Fire Tax check. A check in the amount of \$25,565.48 was received from property insurance proceeds to be used for emergency services. Motion was made by Supervisor Hawkins and seconded by Supervisor Weaver to forward the money to the Wellsville Fire Company. Motion carried unanimously.

York County Planning Commission Community Development Block Grant. York County has received the 2021 CDBG Funds. They will forward an agreement to the municipality before Thanksgiving for signature. They need confirmation that CDBG funds are not intended to be used for engineering or architectural services because those services need to be bid. The amount of the Grant is \$66,000 and the application was to install ADA restrooms in the municipal building meeting room.

Health Insurance. The new employee, Cliff Tinsley, requested a payment in lieu of health insurance as permitted in the Employee Policy Manual. Mr. Tinsley's wife has family coverage through her employment. Motion was made by Supervisor Fickes and seconded by Supervisor DeFrain to approve compensation in lieu of health insurance with the amount to be determined when information is received from the insurance agency regarding premium amount. Motion carried unanimously.

Septic pumping – District 1. There are 20 names left on the list of properties that were not pumped. The second notice letter extended the pumping time until October 15th. The Board said at that time the remaining property owners who have not pumped should be turned over to the Township Solicitor to be cited.

Trunk or Treat. Motion was made by Supervisor Dockery to schedule Township Trunk or Treat for Thursday, October 28 from 6:00 PM until 8:00 PM in the Municipal Park. Supervisor Weaver seconded. Motion carried unanimously. Trick or treating will be walk through with the candy trunks parked in the lot. Parents may park at the municipal building and church lots. Hot dogs, cider and hot chocolate will be provided. Supervisor Fickes will ask Weavers of Wellsville to provide hot dogs. Supervisor Dockery asked Chief Anderson for Wellsville Fire Company to direct traffic and provide a fire truck.

Budget meeting. The Board scheduled a special meeting on November 10, 2021 at 6:00 PM to prepare the 2022 Budget.

Garage ceiling and insulation. Supervisor Weaver said that Brian Kunkle, Contractor said he would install a ceiling in the truck garage for \$500. He asked to have the Road Foreman contact Mr. Kunkle and push him to get the work finished before winter.

Supervisor Hawkins. Supervisor Hawkins said to notify the Road Foreman to winterize all the equipment and to remember new tires for the Ford F550. He said that the road crew should put the box on the F550 and take the chipper to cut brush that is laying in gutters along the roads. He said they should pull the brush that was carried by water in washed out areas even if it is outside the right of way and get it cleaned up.

ACCOUNTS PAYABLE

Motion was made by Supervisor Hawkins and seconded by Supervisor Fickes to approve General Fund accounts payable in the amount of \$75,470.32, Recreation Fund accounts payable in the amount of \$614.65 and Liquid Fuels accounts payable in the amount of \$462.36. Motion carried unanimously.

ADJOURNMENT

Motion was made by Supervisor Fickes and seconded by Supervisor DeFrain to adjourn the meeting. Motion carried.

The meeting was adjourned at 8:15 PM.

Township Secretary