

WARRINGTON TOWNSHIP
Minutes of a Re-Organizational Meeting and Regular Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Monday, January 4, 2016, 6:00 PM

Supervisors: Supervisor David Calderone
 Supervisor George DeFrain
 Supervisor John Dockery
 Supervisor Thomas Hawkins
 Supervisor Dean Trump

Staff Present: Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

The meeting opened with the Pledge to the Flag.

1. Motion was made by Supervisor Dockery and seconded by Supervisor Hawkins to appoint Supervisor Trump as Temporary Chairman. Motion carried 5-0.
2. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to appoint Supervisor Trump Chairman of the Board. Motion carried 5-0.
3. Motion was made by Supervisor Calderone and seconded by Supervisor DeFrain to appoint Supervisor Dockery Vice-Chairman. Motion carried 5-0.
4. Motion was made by Supervisor DeFrain and seconded by Supervisor Dockery to appoint Rebecca Bradshaw Manager. Motion carried 5-0.
5. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to appoint Michael Gasswint as Codes Enforcement Officer, Zoning Officer and UCC Building Codes Officer. Motion carried 5-0.
6. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to appoint Rebecca Bradshaw Secretary-Treasurer. Motion carried 5-0.
7. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to appoint Nancy Miller Administrative Assistant. Motion carried 5-0.
8. Motion was made by Supervisor DeFrain and seconded by Supervisor Dockery to appoint Michael Deardorff Road Foreman. Motion carried 5-0.
9. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to appoint Martin Smith and Michael Coy to work on the road crew. Motion carried 5-0.

10. Motion was made by Supervisor DeFrain and seconded by Supervisor Dockery to appoint the firm of Blakey, Yost, Bupp and Rausch, with Attorney Donald Hoyt representing the Township as Solicitor. Motion carried 5-0.
11. Motion was made by Supervisor Calderone and seconded by Supervisor Hawkins to appoint the firm of C. S. Davidson, Inc. with Terry Myers representing the Township as Engineer. Motion carried 5-0
12. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to appoint Gary Morrow as Sewage Enforcement Officer. Motion carried 5-0.
13. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to appoint John Klinedinst from C. S. Davidson, Inc. as alternate SEO. Motion carried 5-0.
14. Motion was made by Supervisor Calderone and seconded by Supervisor DeFrain to appoint Richard Karschner as Alternate Zoning Officer in case of the absence of Michael Gasswint. Motion carried 5-0.
15. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to appoint Marcy Renshaw to collect Act 511 taxes and to appoint Debbi Beitzel as Deputy Tax Collector. Motion carried 5-0.
16. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint the York County SPCA as Dog Enforcement Officer. Motion carried 5-0.
17. Motion was made by Supervisor Dockery and seconded by Supervisor Hawkins to appoint Robert Prosser as Vacancy Board Chairman. Motion carried 5-0.
18. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to advertise Board of Supervisor meetings to be held on the 1st and 3rd Wednesdays of each month at 7:00 PM. Motion carried 5-0.
19. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to establish mileage reimbursement at \$.54 for 2016. Motion carried 5-0.
20. Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to establish Members 1st Credit Union as depository for Warrington Township. Motion carried 5-0.
21. Motion was made by Supervisor Dockery and seconded by Supervisor Hawkins to establish PLGIT as depository for Warrington Township. Motion carried 5-0.
22. Motion was made by Supervisor Calderone and seconded by Supervisor DeFrain to approve qualified personnel to attend the State PSATS convention with reimbursement including loss of pay, mileage, and other expenses allowed by Township Code. Motion carried 5-0.

23. Motion was made by Supervisor Calderone and seconded by Supervisor DeFrain to appoint Supervisor Dockery to represent Warrington Township at the PSATS State Convention as voting delegate. Motion carried 5-0.
24. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to approve all eligible employees and officials to attend the York County Convention of Townships of the Second Class with reimbursement of expenses as allowed by the Township Code. Motion carried 5-0.
25. Motion was made by Supervisor Calderone and seconded by Supervisor DeFrain to approve all eligible Board of Supervisor members to work on the road crew as needed. Motion carried. 5-0.
26. Motion was made by Supervisor Hawkins and seconded by Supervisor Calderone to set the Treasurer Bond at \$2,000,000. Motion carried 5-0.
27. Motion was made by Supervisor Dockery and seconded by Supervisor Hawkins to appoint Richard Bensel to a five year term on the Township Planning Commission. Motion carried 5-0.
28. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to advertise Planning Commission meetings to be held on the 4th Wednesday of each month at 7:00 PM. Motion carried 5-0.
29. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to appoint Allan Winey to a five year term on the Zoning Hearing Board. Motion carried. 5-0.
30. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to appoint the firm of Katherman & Perry, LLP as Zoning Board Solicitor with Attorney Stacey MacNeal representing. Motion carried 5-0.
31. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to advertise Zoning Board meetings to be held on the 3rd Tuesday of each month as needed, at 7:00 PM. Motion carried 5-0.
32. Motion was made by Supervisor Dockery and seconded by Supervisor Calderone to approve Resolution 2016-01 to set Township fees as presented to include a decrease in the amount of a driveway permit from \$150.00 to \$100.00 and to change building inspection fees for RAS Engineering to reflect the fees noted on pages 5, 6 and 7 of this schedule. Motion carried 5-0.
33. Motion was made by Supervisor Calderone and seconded by Supervisor DeFrain to approve the current Policy and Procedure Manual. Motion carried 5-0.

34. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint Frances Calderone to fill the vacant Township Auditor position. Motion carried 4-0 with Supervisor Calderone abstaining due to relationship.
35. Motion was made by Supervisor Calderone and seconded by Supervisor DeFrain to appoint Supervisor Dockery to a five year term on the Wellsville Municipal Authority representing Warrington Township. Motion carried 5-0.
36. Motion was made by Supervisor DeFrain and seconded by Supervisor Calderone to appoint Vincent Brown as Emergency Management Coordinator. Motion carried 5-0.
37. Motion was made by Supervisor Dockery and seconded by Supervisor Calderone to appoint Christopher Deardorff as Deputy Emergency Management Coordinator. Motion carried 5-0.
38. Motion was made by Supervisor Dockery and seconded by Supervisor Calderone to appoint the firm of RAS Engineering as UCC Building Inspector. Motion carried 5-0.
39. Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to appoint Nancy Miller as Open Records Officer. Motion carried 5-0.

Regular meeting of the Board of Supervisors began at 6:15 PM.

Supervisors: Supervisor Dean Trump, Chairman
Supervisor David Calderone
Supervisor George DeFrain
Supervisor John Dockery
Supervisor Thomas Hawkins

Staff Present: Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

Minutes. Motion was made by Supervisor Dockery and seconded by Supervisor Calderone to approve the minutes of the December 16, 2015 meeting. Motion carried unanimously.

EMERGENCY SERVICES REPORTS

Wellsville Fire Company. The Fire Company reported responding to 12 calls during the month of December 2015.

PUBLIC RECOGNITION

Mr. Jason Weaver, Alverta Court. Mr. Weaver asked for the status of the Alverta Court road dedication. Before the road can be dedicated an agreement to modify the subdivision plan needs to be signed and notarized by the seven property owners. To date we have received signatures from four of the seven. Mr. Weaver asked if the Township office could call the remaining property owners and remind them to sign the documents.

SUBDIVISIONS/PLANNING MODULES/LAND DEVELOPMENT PLANS

None

BUSINESS

Beaver Creek Road bridge. A proposal was submitted by C. S. Davidson and reviewed by the Board detailing the scope of services they will provide to rehabilitate Beaver Creek Road bridge. The proposal includes coordination with appropriate environmental agencies; public outreach including drawings for display; structural design and construction plans; bid administration; and providing project representation with site visits. Compensation to C. S. Davidson, Inc. will be \$16,000.00. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to approve and accept the proposal. Motion carried unanimously.

FEMA Flood Ordinance. A letter was received from FEMA requesting two changes in the Flood Plain Ordinance that was adopted on December 2, 2015. The ordinance lists the last effective FIRM date of September 25, 2009 instead of the initial FIRM date which is March 16, 1983 and the adopted ordinance needs to show language for description and special requirements of identified floodplain areas to consist of specific areas as noted in their letter. The changes were made by C. S. Davidson, Inc. and the proposed Ordinance was returned for advertising. Motion was made by Supervisor Dockery and seconded by Supervisor Calderone to readvertise the proposed ordinance with the changes requested by FEMA. Motion carried unanimously.

York Adams Tax Bureau representation. YATB is requesting member contact information for 2016. Motion was made by Supervisor Trump and seconded by Supervisor Hawkins to appoint John Dockery to the position of Bureau and TCC Representative for Warrington Township on the York Adams Tax Bureau and David Calderone as Alternate Representative. Motion carried unanimously.

Supervisor Dockery. Supervisor Dockery said the Board received a citizens complaint regarding the letter from FEMA stating that the Flood Ordinance not meet minimum requirements. He said that he will respond to that email.

ACCOUNTS PAYABLE

Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to approve General Fund accounts payable in the amount of \$36,795.42 and State Liquid Fuels accounts payable in the amount of \$2,641.64. Motion carried unanimously.

ADJOURNMENT

Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to adjourn the meeting. Motion carried.

The meeting was adjourned at 6:35 PM.

Secretary